



The Manalapan Township Police Department accepts Applications for Permit to Carry A Handgun for Manalapan Residents.

Pursuant to Attorney General Directive No. 2022-07 dated June 24, 2022, "justifiable need to carry a handgun" is not required.

Requirements for Manalapan Township residents completing the "Application for Permit to Carry a Handgun":

1. Complete one (1) State of New Jersey "Application for Permit to Carry a Handgun" (Form S.P. 642).
 - The application MUST be double sided and NOTARIZED.
 - All references must know the applicant for a minimum of three (3) years prior to the date of the application. *REFERENCES CANNOT BE A FAMILY MEMBER.*
2. Submit four (4) color passport photographs. 1.5' x 1.5" (Argentina Passport size)
3. Submit a check or money order in the amount of \$150.00 payable to "Manalapan Township."
4. Submit a MONEY ORDER in the amount of \$50.00 payable to "New Jersey State Police."
5. Complete the "Consent for Mental Health Records Search" (Form S.P. 066).
6. Submit written proof of ownership and qualification with the handgun(s) you intend on carrying.
 - Proof of Ownership can be either a purchase receipt, a permit to purchase or a notarized letter of ownership listing the make, model and serial number of the handgun(s).
 - Proof of Qualification* must be within six (6) months of application and must also be obtained from a certified firearms instructor.
 - The written certification must include the instructor's name and certification number, make, model, caliber and serial number of handgun(s).
7. Submit proof of identification and citizenship.
 - Copy of Driver's license.
 - Copy of Birth certificate/Naturalization paperwork/Green card.
8. Submit fingerprint results. Fingerprint results must be received within ninety (90) days of application. All applicants must be fingerprinted for initial and renewal applications.

Applicants can visit the IdentoGO website to schedule an appointment. When scheduling, **Manalapan residents** must provide the **ORI# NJ0132600**, a fingerprint service code (**2F164B**), and a Contributors Case Number (**use the applicant's last name, month, day, and year of application.**)

Ex. Joe Doe applied on Jan 8, 2022. Therefore, the Contributor Case Number is Doe010822.
9. When all of the above steps are complete to include the Fingerprinted and Qualification, email the Manalapan Township Firearms Unit at Firearmsreg@manalapanpolice.org to schedule an appointment to come in.

Forms

The following necessary forms can be found out <https://nj.gov/njsp/firearms/forms.shtml>.

- S.P. 642 Permit to Carry <https://nj.gov/njsp/firearms/pdf/sp-642.pdf>
- S.P. 066 Consent for Mental Health Records Search https://nj.gov/njsp/firearms/pdf/sp-066_201907.pdf

*The required written Firearms Qualification, in accordance with N.J.A.C. 13:54-2.4(b), can be obtained at most firearm ranges throughout the State. A list is also available on our website <https://www.njsp.org/firearms/shooting-ranges.shtml>.

All Permit to Carry applications are still subject to thorough background checks, to ensure that the applicant is not subject to any of the disabilities set forth in 2C:58-3(c)(1-11).