

# POLICE DEPARTMENT

## TOWNSHIP OF MANALAPAN

**Edward Niesz**  
Chief of Police



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### Permit to Carry Requirements:

#### MANALAPAN RESIDENTS ONLY

1. Complete three (3) State of New Jersey Applications For Permit To Carry A Handgun, form SP642. The applications MUST be double sided. All references must know the applicant for a minimum of three (3) years prior to the date of the application and all three applications MUST be notarized.
2. Four (4) color passport size photographs.
3. A money order in the amount of \$50.00 payable to; "Treasurer, State of New Jersey"
4. Complete the Consent for Mental Health Search, form SP066.
5. Written proof of ownership and qualification with the handgun(s) you intend on carrying. Ownership can be a purchase receipt or permit to purchase or a notarized letter of ownership listing the make model and serial number of the handgun(s). Qualification must be within six (6) months of application and must also be obtained from a certified firearms instructor. The written certification must include the instructors name and certification number, make, model, caliber and serial number of handgun(s)
6. Proof of identification and citizenship (driver's license and birth certificate/naturalization paperwork/green card)
7. Fingerprint results – all applicants must be fingerprinted for initial and renewal applications. Applicants can visit the IdentGO website to schedule an appointment. When scheduling, **Manalapan residents only**, must provide the ORI#, NJ0132600, a fingerprint service code (2F164B), and a Contributors Case Number (use the applicants last name, month, day, and year of application. Eg... Joe Doe applied on Jan 8, 2022..... Contributor Case Number, Doe010822.) \*Fingerprint results must be received within ninety (90) days of application.
8. When all of the above steps are complete to include the Fingerprinted and Qualification E-mail the Manalapan Twp Firearms Unit at [Firearmsreg@manalapanpolice.org](mailto:Firearmsreg@manalapanpolice.org) to schedule an appointment to come in.

### FAQ's

- The required written Firearms Qualification, in accordance with N.J.A.C. 13:54-2.4(b), can be obtained at most firearm ranges throughout the State. A list is also available on our website <https://www.njsp.org/firearms/shooting-ranges.shtml> .
- Pursuant to Attorney General Directive No. 2022-07 dated June 24, 2022, "justifiable need to carry a handgun" is not required.
- All Permit to Carry applications are still subject to thorough background checks, to ensure that the applicant is not subject to any of the disabilities set forth in 2C:58-3(c)(1-11).

\* EQUAL OPPORTUNITY EMPLOYER \*  
[www.manalapanpolice.org](http://www.manalapanpolice.org)